

**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
WORK SESSION
MONDAY, NOVEMBER 17, 2014– 6:00 P.M.
CITY HALL**

MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; COUNCILMEMBERS: JIM WINDHAM; TERRY SMITH; SARAH DAVIS; GEORGE HOLT; DAVID EADY; LYN PACE

OTHERS PRESENT: Bob Schwartz, City Manager; Lauran Willis, City Clerk; Dave Harvey, Police Chief; Jody Reid, Utility Superintendent; Vivian Harris, Mike Ready, Hoyt and LaTrelle Oliver, Max Vincent, Kendra Mayfield, Penny Windham, Reverend Tom Johnson; Stacey Mullen, Charles Gaither

The meeting was called to order by the Honorable Jerry D. Roseberry, Mayor

Honorary Councilmember

Mayor Roseberry announced the Honorary Councilmember for December appointed by Councilmember David Eady is Mr. Charlie Gaither.

Renewable Energy

The Electric Cities of Georgia has prepared several documents that relate to solar or wind power that customers might want to connect to our electric system. City Manager Bob Schwartz presented the following documents; a Renewable Energy Tariff that will add a category to our electric rates, an Electrical Power Exchange Agreement which provides the framework for buying the excess power generated, and a Frequently Asked Questions list which is the explanation we will give to customers considering the solar option. The Renewable Energy Tariff will be on the December Agenda for a vote.

Smart Meters

City Manager Bob Schwartz presented a status report on the GE approach to meter reading and system monitoring with a list of the following recommendations; 1. Conduct a short review of the types of meter read systems used by other cities and other utility systems. 2. Pick a preferred system. Decide whether or not we will use WI-FI, fiber, cable, cell phone carrier or wide area network. This will be based on the information we receive about other cities and utilities. 3. Hire a consultant with experience with the kind of system we have in mind to prepare bid specifications. 4. Get a preliminary estimate and then make the decision about advertising for bids. When the review is complete this item will be brought to a council meeting for further discussion.

Report on City Archives

City Manager Bob Schwartz presented a memo reviewing the current storage of our archives along with a recommendation for the future preservation of our permanent records. After discussion, it was agreed we need to get a high quality image of the original map and have the original placed in the archives at Emory. This item will be on the agenda to ask Emory to preserve the minute books in the archives and City Manager Bob Schwartz will investigate obtaining a digital copy of the map.

Whatcoat Street Improvements

Councilmember David Eady presented graphics of three different options for the Whatcoat Street Improvements. After discussion it was recommended that City Manager Bob Schwartz present two of the proposed options at the December meeting for a vote; one option to be the far away sidewalk that bi-sects the ring and the other option that will bring the sidewalk close to the pavement or curb. Both options should include plans for electric and pedestrian lighting as well as trees and drainage.

College Walk Apartments

City Manager Bob Schwartz announced we have received an agreement for College Walk Apartments. The new owner has signed the agreement and if everyone is in agreement Mayor Roseberry will proceed with executing the agreement.

Economic Development

Mayor Roseberry presented a Job Title for the council to review in consideration of hiring a Community Development Coordinator. The purpose of this position is to assist in identifying community development opportunities, conducting research, preparing detailed reports, interacting with other governmental and professional organizations, contacting prospective clients, administering development programs and providing other related duties. This position will be a permanent part-time (30 hours or less) and the occupant will report to the city manager.

City Entrance Signs

Mayor Roseberry presented continued discussion regarding the city entrance signs. Mayor Roseberry had presented proposals for the signs from hard material that doesn't fade or rot. The cost would be approximately \$1250 each per panel which would be \$2,500 to replace the two panels at the north and south entrances of the city. Councilmember David Eady presented cost estimates to replace the two signs as follows; 1. A granite stone sign much like the one at the entrance of Wentworth Subdivision with the cost estimate of \$4,087 for the sign face, plus \$800 for the footing and \$600 for the installation with a total of \$7,062 each. 2. One made of Elberton Stone much like the entrance at Stone Lake with a cost estimate of \$6,580 with \$800 for the footing and \$600 for the installation.

Project Status Report

City Manager Bob Schwartz presented council with a copy of the project status reports for review pointing out that the Emory Street/Asbury Street water project is complete except for the tree planting which is scheduled for December.

Other Business:

Councilmember Jim Windham addressed mayor and council pointing out that at the last meeting a change was ran through which was contrary to what was recommended. Pointing out this change will cost the city an additional \$28,346. Councilmember Jim Windham included a stern statement with regard to treating everyone the same referring to the use of public access to public land with the highest and best use of public land.

Vivian Harris made a statement in regard to the trail on Godfrey Street referring to the trees that were cut down and left some seven years ago when the trail was developed also making reference to the 34 trees they cut down.

Councilmember George Holt made reference to the discussion with regard to Jim Windham's mentioning the money aspect of the previous meeting. After reviewing the minutes of the November 6

council meeting, we did not vote to add item three. We voted to omit item four. The motion that was on the floor that we passed was a motion to accept the original amendment with the omission of item four.

There being no further action the meeting was adjourned at 7:37 pm.

Respectfully Submitted,

Lauran Willis, CMC
City Clerk